

Parish Coordinators Role Description – Synodal Dialogue

Each parish is asked to identify two parishioners who will take on the role of parish Coordinator for the Synod parish consultation process which can be otherwise referred to as Spiritual Conversation.

- If possible, the Parish Coordinators should be a man and a woman
- Be prepared to work closely with the parish priest
- Assist in encouraging parishioners to attend the Synod parish meeting(s)
- Be good listeners, able to engage with people from different backgrounds
- Be aware of the roles and ministries being undertaken in the parish
- Have group facilitation skills or able to chair meetings
- Have a grasp of the synodal process
- Be able to make accurate and concise notes
- Help the Priest to plan the meeting(s)
- Ensure the practicalities around the meeting(s) are taken care of

It will not be necessary for both coordinators to undertake all the aspects outlined above but these may be divided as best fits the talents/skills of each coordinator. The Parish Priest will also work closely with the coordinators.

The Parish coordinators are asked to attend a day long workshop on the Synodal Process at Burn Hall on Saturday 6 November from 10.00am to 3.00pm. This will run on the same lines as the recent Clergy Day.